

Steventon Village Hall

Conditions of Hire

1. THE HIRER will, during the period of hiring, be responsible for the supervision of the premises, the fabric and the contents, their care, safety from damage and the behaviour of all persons using the premises whatever their capacity.
 - i) THE HIRER shall familiarise himself/herself with the layout of the hall, the location of fire appliances and instructions for their use, and appoint attendants to help supervise in the event of an emergency.
 - ii) THE HIRER shall also appoint attendants to help supervise during any function having a large number of people in attendance, particularly if alcohol is being supplied.
 - iii) THE HIRER shall ensure that everyone in attendance is aware that chairs, tables and any other objects brought into the hall must NOT be dragged across the floor and the stage curtain must be operated slowly.
2. THE HIRER shall be responsible for leaving the premises (and surroundings) in a clean and tidy condition, properly locked and secured, and ensuring that all contents are left in the positions occupied before the hiring.
3. THE HIRER shall indemnify the Committee against the cost of repair of any damage to any part of the property, including the cartilage thereof, and the contents of the building, which may occur during the hiring or as a result of the hiring.
4. THE HIRER shall not sub-let or use the premises for any unlawful purpose or do anything to bring in to the premises anything which may endanger the same, or any insurance policies in respect thereof.
5. THE HIRER shall not permit the premises to be used in total or in part by traders. HIRERS must therefore be particularly vigilant when running Car Boot Sales.
6. THE HIRER shall be responsible for the supervision of car parking arrangements to ensure maximum safety and minimum obstruction of the highway. HIRERS must be particularly vigilant when using the car park for anything other than car parking. E.g. Car Boot Sales, Motor Club Rallies.
7. THE HIRER shall comply with all conditions and regulations made in respect of the Fire Brigade, Local Authority or otherwise, particularly in connection with any event which includes public dancing, public entertainment or stage play.
8. LICENSING: Please refer to the official booklet available from the Booking Secretary.
9. THE HIRER shall ensure that a ProDub licence is held by anyone undertaking professional or semi-professional performances, such as those undertaken by DJs, karaoke jockeys, fitness instructors, performers etc.